

1

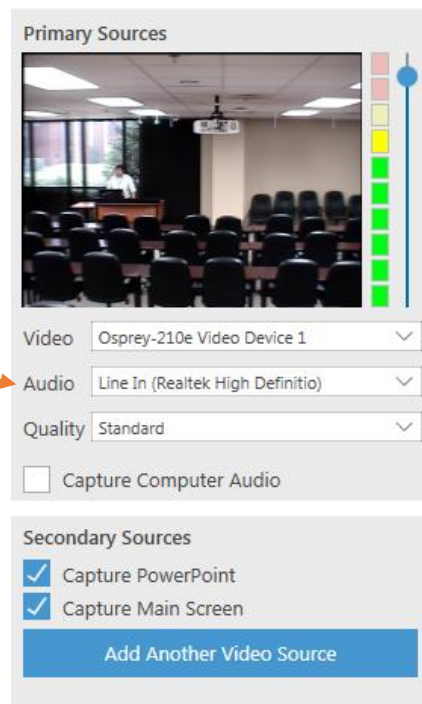
Test the audio by speaking. You should see the audio meter lights responding to your voice.

2

Adjust the volume meter until you see 4-8 indicator lights.

3

If you do not have audio, select another source



4

To turn off the video camera, select "none"

5

To select the course which you are recording, click the folder icon



Stop



Pause

Recording 00:00:54

Session Folder

Acad Tech Documentation

Session Name

Tuesday, August 09, 2016 at 11:02:01 AM

☐ Webcast

6

Make sure to stop your recording when finished. You may close the application; Panopto will continue to upload in the background.